

Hospital Pediatric Disaster Plan Template – Implementation Checklist

<p>Blue color indicates the hospital may wish to tailor plan, inserting facility name or abbreviation</p> <p>Purple color indicates an action – to insert, list, supply a sample, outline, etc. processes/locations/activities unique to the facility or its plan</p> <p>Bold indicates the hospital will need to define its jurisdiction (LDH/HCC regions)</p>	
p. 3	<ul style="list-style-type: none"> <input type="checkbox"/> Identify plan type – stand-alone vs. incorporated into or appendix of EOP <input type="checkbox"/> Insert incident command system (HICS) organization chart or other response chart delineating roles with responsibilities during disasters <input type="checkbox"/> Outline pediatric champion as medical technical specialist
p. 4	<ul style="list-style-type: none"> <input type="checkbox"/> Hospital selects from list and/or outlines way pediatric HVA or Risk Assessment is conducted – multiple options of ideas are presented in template <input type="checkbox"/> Insert or attaches HVA and/or summary of findings as they pertain to pediatrics <input type="checkbox"/> Define HCC region
p. 5	<ul style="list-style-type: none"> <input type="checkbox"/> Indicate frequency of participation in HCC planning and engagement meetings <input type="checkbox"/> Indicates locations of pediatric supplies and equipment used in medical surge
p. 6	<ul style="list-style-type: none"> <input type="checkbox"/> Hospital identifies and lists departments and service areas included in planning for obtaining additional pediatric surge supplies/equipment <input type="checkbox"/> Outline surge strategies for pharmaceutical interventions for pediatrics <input type="checkbox"/> List out spaces used for medical surge <input type="checkbox"/> Lists staff - roles and responsibilities along with training and education programs inclusive pediatric medical and disaster response <input type="checkbox"/> Indicates location of non-clinical supplies and equipment needed during surge of uninjured/ill pediatric patients; identifies methods of obtaining additional supplies not maintained within hospital
p. 7	<ul style="list-style-type: none"> <input type="checkbox"/> Identifies space used for non-medical surge of pediatric patients <input type="checkbox"/> Identifies staff to support the management of non-medical pediatric surge <input type="checkbox"/> Outlines or direct/reference procedures to transfer patients out; identify nearest children’s hospital or facility with most advanced pediatric capability <input type="checkbox"/> List routine transfer protocols or mechanisms for obtaining medical transport
p. 8	<ul style="list-style-type: none"> <input type="checkbox"/> Does hospital have decontamination plan? If yes, reference that plan in this section <input type="checkbox"/> Outline areas/locations to be used for decontamination of pediatrics and locations pediatric decontamination supplies are stored <input type="checkbox"/> Include procedures for carrying out pediatric decontamination of age groups <input type="checkbox"/> Identify staff member(s) to provide oversight or guidance for pediatric decontamination <input type="checkbox"/> Does hospital infectious disease plan or policies address peds? If yes, refer <input type="checkbox"/> List areas used for pediatric isolation
p. 9	<ul style="list-style-type: none"> <input type="checkbox"/> List areas of pediatric PPE <input type="checkbox"/> Identify the role/staff to assist with planning and response for children with unique healthcare needs - Outline policies and procedures for unique pediatric patient populations <input type="checkbox"/> Indicate other providers or special groups to help with response to unique pediatric patient populations
p. 10	<ul style="list-style-type: none"> <input type="checkbox"/> Identify the role/staff to assist with planning and response for pediatric behavioral or mental health – reference any relevant protocols around mental or behavioral health <input type="checkbox"/> Indicate patient tracking coordinator roles/staff – use HICS org chart if necessary <input type="checkbox"/> Outline reunification procedures for pediatric patients <input type="checkbox"/> Identify locations to receive pediatric patients evacuated into facility and estimated bed or surge counts, including staff to help manage surged/receiving patients
p. 11	<ul style="list-style-type: none"> <input type="checkbox"/> Does hospital have evacuation plan inclusive of moving pediatrics? If yes, reference that plan <input type="checkbox"/> Identify primary and secondary sites to evacuate patients – for external evacuation <input type="checkbox"/> Identify scenarios to prompt Sheltering-In-Place and any special planning considerations for pediatrics not previously addressed in plan <input type="checkbox"/> List various staff members, locations and strategies related to security